

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF THE NORTHWEST SOCIETY OF  
TRANSLATORS AND INTERPRETERS**

**Saturday, May 26, 2012  
at Faiza Sultan's residence**

**I. Call to Order**

The NOTIS Board of directors meeting was called to order at 2:20 PM.

**Present:** President Faiza Sultan, Vice-president Kathryn German, Treasurer Paul Natkin (Phone), Office Manager Jonas Nicotra (Phone), Katrin Rippel, Louise Morehead, Secretary Toby Kawahigashi

**II. Acceptance of Agenda**

The agenda was accepted unanimously with additional items.

**III. Approval of Minutes**

**Motion was presented:**

Kathryn moved that the minutes of April 23, 2012 Meeting be approved with the following modifications.

**The Motion was seconded and approved unanimously.** The minutes of April 23, 2012 Meeting was approved unanimously with the following two corrections.

1. **"Motion was presented:**

Kathryn moved that as an incentive to have more people join the NOTIS board we grant free annual membership to those who serve on the board during their term on the board."

2. **"d. Membership:** Submitted by Jonas. 155 members excluding the permanent and not excluding the honorary members."

**IV. President's Remarks**

a. There are potential board member candidates. We should post an article recruiting new board members.

b. Translation Day programs: Proposal presented by Louise.

c. An amendment of NOTIS bylaws to allow corporate/institutional members to vote is suggested to increase the membership in this particular section of potential members.

**V. Review of Action Items**

**All Action Items except for #2 are Ongoing.**

## VI. Reports

- a. **Treasurer's report:** Submitted by Paul.
- b. **Program Report:** Submitted by Louise. The proposal for the Translation Day programs.
- c. **MedSIG Report:** Submitted by Louise.

### **Motion was presented:**

Louise moved that the discount of \$50 in the room rental be diverted to increase the honorarium for the speaker by \$50.

**The Motion was seconded and approved unanimously.**

### **Motion was presented:**

Kathryn moved that the Louise's reimbursement request of \$226.08 for the workshop be granted.

**The Motion was seconded and approved unanimously.**

- d. **Membership:** Submitted by Jonas.
- e. **Northwest Linguist:** Submitted by Kathryn.

## VII. Housekeeping

The next meeting will be on June 18.

## VIII. Announcements for the Good of the Society

Meetings were set for the year 2012:

February 17	March 19	April 23	May 26	June 18
August 5 (Picnic & Board meeting)			September ?	October ?
November ? (Annual meeting)			December ? (Holiday Party with WITS)	
December ? (Election)				

## IX. Adjournment

Meeting was adjourned at 6:30 PM.

Respectfully submitted,  
Toby Kawahigashi – Secretary  
July 22, 2012