

NOTIS BOARD MEETING MINUTES

Monday November 27, 2017

Chair: Elise Kruidenier

Board members present (online) Elise Kruidenier, Shelley Fairweather-Vega, Lindsay Bentsen, Olga Cuzmanov, Maria Farmer, Luisa Gracia Camón

Board members not present: Sofía García-Bayaert, Mary McKee

- I. The meeting was called to order at 7:05 p.m.
- II. **Acceptance of Agenda:** Agenda was accepted with no changes
- III. **Approval of Minutes from October:** approved with no changes
- IV. **President's Remarks**
 - a. The full annual report has been sent to members. Some committee chairs will be asked to make brief presentations at the Annual Meeting.
- V. **Vice President's Remarks**
 - a. None
- VI. **New Business**
 - a. None
- VII. **Regular Business**
 - a. **Membership Report** – Will be available at the end of November.
 - b. **Finance Report** – Will be available at the end of November.
 - c. **Website Report** – Nothing of note to report.
 - d. **Social Media Report** – No report.
 - e. **Marketing & Membership Committee** – No report.
 - i. **Shelley** will investigate options to make completing language and skill sections in member profiles mandatory.
 - ii. Automatic membership renewal is now available. It is running as a test for now, and will be announced to the membership in January.
 - iii. A member has suggested adding an option for a multiyear or lifetime membership. The Board will draft a proposal to vote on in 2018.
 - f. **Advocacy Report** – No report.

g. **CID Report**

- i. The Treasurer has compiled an overview of CID finances in 2017, including office manager compensation. The executive committee will confer to make adjustments to the CID agreement for 2018.
- ii. Elise will continue to investigate whether CID wants to host webinars in 2018. Webinars in general are a valuable offering for members who live outside of Washington.

h. **Social Activities Report**

- i. Current and future Board members have signed up to help with specific aspects of the Holiday Party, December 3.

i. **Court Interpreter Division Report** – No report.

j. **Translation Division Report**

- i. The Working with Agencies panel went well. Most panelists had more information for interpreters than for translators.

k. **Webinar Committee**

- i. Lindsay will continue to advertise the upcoming Left to Right Computing webinar.

l. **Blog Committee**

- i. The Blog had several posts recently and two more are upcoming. One of our blog posts was reposted by an ATA division this month.

j. **Scholarship Committee** – No report.

k. **Mentorship Committee**

- i. Olga has contacted mentorship coordinators at ATA to ask for advice or documentation they could share.

VIII. Review of Action Items (Status only, and addition of new items)

No new action items.

IX. Housekeeping

a. Review dates next two meetings and locations:

- i. January 13, 1 p.m.: 2018 Planning Meeting (To be scheduled for the British Pantry, Redmond, WA)

- ii. **To be scheduled:** early February meeting

X. Announcements

Congratulations to Mary on the birth of her beautiful baby girl, and thanks for the picture!

XI. The meeting was adjourned at 7:52 p.m.